

A regular business meeting of the School Board was held on Tuesday, February 8, 2011 at 7:00 p.m. in the Cape Elizabeth Town Hall.

School Board members present:

Mary Townsend, Chair
John Christie, Vice-Chair
David Hillman
Kimberly Monaghan-Derrig
Michael Moore
Kathy Ray
M. Kate Williams-Hewitt

Student Representatives present:

Reid Douty
Matt Miklavic

Kenneth J. Murphy, Ed.D, Interim Superintendent of Schools

Ms. Townsend called the meeting to order.

1. **ADJUSTMENTS TO AGENDA** - Additional coach nomination to include in Item 7f.

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

a) **Business Meeting, Tuesday, January 11, 2011** - Ms. Williams-Hewitt made a motion to approve the minutes as presented. Mr. Christie seconded. (Approved 7-0)

b) **Special Business Meeting, Tuesday, January 25, 2011** - Ms. Williams-Hewitt made a motion to approve the minutes as presented. Mr. Moore seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High School representatives, Matt Miklavic and Reid Douty, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** – *none*

5. **RECOGNITION**

a) **Middle School:** Principal Connolly explained that as part of their study of Maine history class entered the Maine Native American History and Culture Essay contest, sponsored by the Secretary of State. Two CEMS students received recognition for placing in the middle school division of the state contest, **Ben Stanley** won first place and **Lily Jordan** won second place. Middle School teacher, Paul Casey, then spoke briefly about his students' writing assignment based on the public radio program "This I Believe". **Rosie Stevens, Hazel Pine** and **Eden Divney** read their essays. Middle School student **Julian Wyzykowski** spoke briefly about his experience developing applications for Apple.

b) **High School Presidential Scholar Nominations** - Principal Shedd announced that this year there were five CEHS candidates in the semi-finalist stage: **Will Bollenbach, Peter Governali, Rob MacDonald, Matt Miklavic** and **Jack Queeney**.

6. **COMMUNICATIONS**

a) **Retirements** - Dr. Murphy announced that Mary Beth Benoit, Middle School teacher, and Shari Robinson, Pond Cove library media specialist have announced their intention to retire at the end of this school year.

7. NEW BUSINESS

- a. **Consideration to approve the School Board Credentials Review Committee charge** - Mr. Hillman proposed making a combined motion in order to update the Credentials Review Committee Charge [item 7a] and approve the Committee's slate of members [item 7b]. Mr. Hillman made a motion that the School Board accept a slate of eleven members to serve on its Credentialing Review Committee for the purpose of assisting the School Board in evaluating the credentials of superintendent candidates. Mr. Hillman then nominated the following candidates to the CRC: Sara Lennon [Town Council]; Mary Townsend and Michael Moore [School Board]; Dominic DePatsy and Jeff Shedd [District Leadership Team]; Dwight Ely and Lynn Spadinger [teachers]; and Gail Rice, Sandra Sinclair, Lorelee Schaedel and Bill Marshall [community]; and he also made a motion to update the existing CRC Charge to become the following: *The Credentials Review Committee (CRC) will meet under the direction of the School Board and the School Board's search consultant, Jackie Roy, on March 5 to review and provide feedback to the Board on applicants pursuant to such process and procedure as may be established by said consultant. All information acquired around the search and potential applicants shall be highly confidential in nature and all members of the CRC shall complete a confidentiality training prior to the screening work and shall be required to sign and submit a confidentiality agreement prior to commencing any work. Once the CRC completes its work on March 5, the group will be disbanded and the committee's findings will be presented to the School Board by the consultant early the following week.* Ms. Ray seconded. (Approved 7-0)
- b. **Consideration to approve the slate of nominees to the School Board Credentials Review Committee** - *addressed within Item 7a.*

Mary Townsend	School Board representative
Michael Moore	School Board representative
Sara Lennon	Town Council representative
Dominic DePatsy	DLT representative
Jeff Shedd	DLT representative
Dwight Ely	Teacher representative
Lynn Spadinger	Teacher representative
Gail Rice	Community representative
Sandra Sinclair	Community representative
Lorelee Schaedel	Community representative
Bill Marshall	Community representative

- c. **Consideration to approve the following policies for second reading -**
- GCSA: Employee Computer and Internet Use; and GCSA-R: Employee Computer and Internet Use Rules
 - IJNDB: Student Computer and Internet Use; and IJNDB-R: Student Computer and Internet Use Rules
- Ms. Ray explained that except for a minor language change, (page 5 on GCSA-R and page 6 on IJNDB-R) policies are the same as presented at first reading. Ms. Ray motioned accept policies GCSA, GCSA-R, IJNDB, and IJNDB-R. Mr. Hillman seconded. (Approved 7-0)

d. **Consideration of the following policy for first reading -**

- JRA-E: Annual Notice of Student Education Records and Information Rights

- Ms. Ray explained that on page two, section D, was added to align with the Board's practice regarding the disclosure of student social security numbers as discussed in the fall of 2010. Ms. Ray motioned accept policy JRA-E. Ms. Monaghan-Derrig seconded. (Approved 7-0)

e. **Consideration to approve a leave of absence for the 2011-2012 school year for Pond Cove staff member, Tara Bucci** - Dr. Murphy announced that Tara Bucci has requested a leave of absence for the 2011-2012 school year. She is currently on leave for the remainder of this school year. Ms. Williams-Hewitt made a motion to approve Ms. Bucci's leave request for the 2011-12 school year. Ms. Monaghan-Derrig seconded. (Approved 7-0)

f. **Consideration to approve the following athletic and extra curricular nominations**

MIDDLE SCHOOL

Joe Doane	Exp Boys' Basketball
Dan Sullivan	Exp Boys' Basketball
Per Noreus	Swim Asst (Middle School)

HIGH SCHOOL

Elaine Brassard	Outing Club co-advisor (CEEFF funded)
Chris Drake	Outing Club co-advisor (CEEFF funded)

- Ms. Williams-Hewitt made a motion to approve the athletic and extra curricular nominations as presented. Ms. Monaghan-Derrig seconded. Ms. Ray asked whether the MS swim assistant was an addition to the budget. Principal Connolly explained that a budget allowance was made for B (expansion) teams coaches to return to our 'no cut' policy. Because the number of students exceeded the ratio for one coach and swim is one of the few activities that 6th graders can participate. Ms. Townsend asked what grades made up expansion teams. Principal Connolly replied grades 7 and 8 and that last year Dan Sullivan volunteered in this role. Joe Doane will not cut players and pick up extra games - to expand the team. Mr. Hillman inquired whether funds remained should spring sports need similar financial support. Principal Connolly replied in the affirmative. (Approved 7-0)

g. **Consideration to approve replacement of the boilers at the High School at a cost of \$350,000** - Mr. Hillman motioned to approve replacement of the boilers at the High School at up to a cost of \$350,000 excluding financing costs. Mr. Christie seconded. (Approved 7-0)

8. **COMMITTEE REPORTS** -

Legislative Cmte: David Hillman reported contacting local legislators for an update on pending bills to update the EPS formula and on pending bills requiring insurance companies to share utilization data to allow for competitive bidding on health insurance for municipalities and schools. He is waiting for responses and hopes to have a meeting soon.

9. **PUBLIC COMMENT ON NON-AGENDA ITEMS** –

Joe Whalen, Wainwright Dr - spoke to the Board's procedure for outstanding student lunch accounts. He thanked the Board Chairs for their previous responses. He and his wife recently received a school communication that his student's account was more than \$40 in arrears and that his student's lunch was replaced with a brown bag lunch. He heard there may have been issues with Roadrunner's delivery of information and was concerned for embarrassment/humiliation of students, especially if parents aren't getting the information in a timely manner. Mr. Hillman explained that this procedure would be revisited.

10. **SCHOOL BOARD AGENDA REQUESTS** – Ms. Ray mentioned that there used to be a 'Principals Update' where building principals would stand up and briefly say what going on in their buildings. Ms. Williams-Hewitt would like to see community services reports as well.

11. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - Due to February vacation, Board Finance Committee and Workshop will be held on February 15.

12. **ADJOURNMENT** – Ms. Ray made a motion for adjournment. Ms. Monaghan-Derrig seconded. (Approved 7-0)

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Kenneth J. Murphy, Ed.D.
Interim Superintendent of Schools